

Answering Strategy

1. Text type and format – This is an argumentative essay. There is no fixed format, but the introduction, main body and conclusion should be clearly differentiated by each's content. Title the essay so that the issue being discussed is clear.
2. Genre – This is a piece of argumentative writing. Your stance is not given. Choose one and State it firmly. Support it with detailed arguments and reasons.
3. Language and formality – The tone of an argumentative essay should be plain and objective. There should be no exaggerations. The essay is published in a newspaper, so the language should be formal and factual. Write in the simple present tense and use modal verbs like 'can', 'should'.
4. Organisation – Introduce the topic and state your stance at the beginning. In the following paragraphs, give your reasons for (or against) studying and working part-time at the same time. Use the reasons as topic sentences, and examples as supporting details. End by restating your stance and summarising your arguments. Organise the paragraphs, and sentences in each paragraph, with cohesive devices.
5. Topic and vocabulary – The topic of this essay is study and work. You should have enough relevant ideas and vocabulary for this topic. You can refer to the following for suggested ideas and vocabulary.

Useful vocabulary and expressions

Verbs / verb phrases

afford	承受
deal with	應付
drive	驅使
ease the burden	減輕負擔
explore someone's potential	發展某人的潛能
finance	供資金給
gain experience	獲得經驗
graduate	畢業
juggle	盡力兼顧
make ends meet	量入為出
manage someone's time	安排時間
strike a balance between studies and work	在學習和工作之間取得平衡

Nouns / noun phrases

career	事業
communication skill	溝通技巧
CV	履歷表
field	行業
financial relief	減輕經濟重負
job duties	職責
neglect	忽略

personal development	個人發展
practical skill	實際技能
shop assistant	店員
tutor	補習導師
unexpected situation	突發情況
well-off families	富裕家庭

Adjectives

assigned	指派的
beneficial	有益處的
flexible	靈活的
handicapped	殘障的
hard-earned	辛苦掙來的
relatable	易產生聯繫的
relevant	相關的
responsible	有承擔的
valuable	寶貴的

Others

a considerable number of	很多
all in favour of	全力支持
apart from	除了
on time	準時地