

Answering Strategy

1. Text type and format – This is a (farewell) speech. To sound polite, begin it with ‘Good morning / afternoon Principal, teachers and fellow students,’ (given here). Thank the audience for listening at the end. Refer to yourself as ‘we’ and write in the second person.
2. Genre – This is a piece of expository writing. Give a brief introduction to the speech (given here). To draw the audience's attention, the content of the speech should be appealing but not exaggerated.
3. Language and formality – The language of a speech needs not be very formal. The messages should be delivered straightforwardly. The tone should be a little joyous since happy moments are being recounted. Difficult and polished phrases are not necessary, since a speech consists of understandable spoken words.
4. Organisation – Devote one paragraph each to ‘the most important thing you have learnt’ and ‘the thing you will miss most’. Draw your examples of these from personal experience, to make it more authentic. As a conclusion, express your gratitude and thanks to your teachers and fellow schoolmates.
5. Topic and vocabulary – The topic of this speech is farewell and school life. Draw on your own experience. Also refer to the following vocabulary for suggestions about ideas.

Useful vocabulary and expressions

Verbs / verb phrases

embrace	欣然接受
signed somebody up	為某人報名參加
pursue	追求

Nouns / noun phrases

motto	座右銘
trial and error	反復試驗
prototype	原型
bond	(情感) 紐帶
strong suit	強項